

2025 CLIC VIRTUAL WINTER WORKSHOP

PROPOSAL GUIDE

**Deadline for Proposal Submission:
Sunday, October 27, 2024 @ 11:59 pm**

**Workshop Dates:
Wednesday, February 5 - Thursday, February 6, 2025**

CLiC Needs You!

...And so does the Colorado library community!

CLiC's goal is to provide talent development opportunities for library staff and trustees with a focus on content that's relevant to rural & small libraries of all types. Together we can capture the spirit, the fun, and the highly social aspects of CLiC events.

As a potential presenter, you can share knowledge, spark conversations, inspire creativity, foster connections and make an impact on libraries across Colorado. You are doing great things in your library and your community so share your ideas with others.

The 2025 CLiC Virtual Winter Workshop is a time to shine, to share, and to inspire!

The Fine Print

The Workshop is virtual and hosted on the Zoom platform. Sessions are 15 or 45 minutes long. The shorter, microlearning sessions are accelerated learning opportunities. The Workshop will be recorded and made available to attendees. CLiC staff will provide you with tech support and encouragement to ensure your session runs smoothly.

All presenters must have a webcam and headphones with a mic. If you don't have access to these items, we may be able to help, just ask!

Once presenters are selected, CLiC will provide more details and support to make this a great experience for everyone.



Questions?

Please contact Sara Wright
swright@clicweb.org

Attendee Profile

CLiC workshops are created specifically for rural library staff who work in public, school, academic and institutional libraries. In many cases, staffing and resources at these libraries are limited, but their ideas and innovations are endless!

Craft a Successful Presentation Proposal



Make the content inspiring, scalable, and sharable.

Basic information

Include your name and co-presenter (if applicable) or list "Panel" if more than two presenters.



Presentation Title
(max 60 characters)
Make it catchy.

Presentation Description

(max 750 characters)

Include learning outcomes, be descriptive, clear and engaging.



Topic for Presentation

What do you know? What have you tried? What can you share? Think of topics that other libraries can use and scale.



Target Audience

Is your topic intended for a specific audience or library type or applicable to all?



Check your spelling!

If selected, your submission will be posted EXACTLY as submitted.



Receive coaching from Winnie DuBois, CLiC's Talent Development Consultant.

Questions on how to best engage the audience in a virtual environment?

Contact Winnie at wdubois@clicweb.org

BEST PRACTICES FOR VIRTUAL PRESENTATIONS



Practice. Engage. Have Fun!

When presenting in a virtual setting, presenters have to compete for their audience's eyes, ears, hearts, and minds against diminished attention spans, increased home, work and life distractions, and conflicting priorities. Here are some tips to keep your audience engaged.

- Choose the right background and lighting that highlight you, the expert, and not a distracting background.
- Practice with the technology ahead of time so you feel confident.
- Present with energy and animation, smile!
- Engage your participants by using micro-engagements and the tools already in Zoom; polls, voting, whiteboards, break-out rooms, icons and emojis.

Most importantly, be yourself and have fun! CLiC staff are ready and willing to help you practice and offer feedback.

BENEFITS OF PRESENTING



Personal and Professional

Much of what we do now is virtual and the CLiC Virtual Winter Workshop is a supported way to try your hand at something new, whether it be your first time presenting, your first time presenting virtually or honing your presentation skills. There are many reasons why folks across the state enjoy presenting at the CLiC Workshop.

Personal Development

- Gain self confidence
- In sharing your story with others, you'll learn more about yourself and your topic

Professional Development

- Learn and implement a new skill
- Presenters gain visibility within the library community
- Receive coaching from CLiC's Talent Development Consultant

Save money! Presenters receive free registration for up to two presenters per session.

Accessibility

CLiC welcomes everyone.

Zoom supports accessibility functions which can be discovered on the Zoom website at

<https://Zoom.us/accessibility/faq#faq2>

Testimonials

"I thought I had something worth sharing. I'd [presented] before and it looks good on a resume and helps me be a voice in the world of libraries."

-2024 Virtual Winter
Workshop Presenter

"I believe it is important to share experiences and knowledge and to engage in constructive conversations about serving our community members."

-2024 Virtual Winter
Workshop Presenter

"We had a fun and engaging program we wanted to share with the library community."

-2024 Virtual Winter
Workshop Presenter

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[Click here for submission form](#)