

Cancellation Policy

Approved: 8/31/07

Lack of Registrants and Inclement Weather

CLiC may need to cancel workshops due to lack of registrants or bad weather; in both cases we will fully refund registration fees. Refunds may take up to three weeks.

In the case of lack of registrants, the decision may be made as early as two weeks prior to the session.

In the event of inclement weather, the decision to cancel will be made by 6:00 a.m. on the day of the workshop, and an announcement will be put up on the homepage of the CLiC website – www.clicweb.org. All registrants will be notified about the cancellation by email. CLiC will make every effort to make that decision the previous night before the workshop.

No-Show Policy

If you have registered for a CLiC workshop and are unable to attend, you must cancel 48 hours prior to the start of the event, in writing either by email or fax:

- email courier@clicweb.org
- fax (303) 431-9752.

Written cancellation must be received at the CLiC Office at least 48 hours prior to the start of the workshop to receive a full refund.

Appeals to this policy must be submitted within two weeks of the event. The Executive Director decisions on appeals are final.